

# 政府「資助專上課程學生資助計劃」2016/2017 申請辦法（只適用於新生）

## 申請資格

- ◆ 本校註冊的全日制本地學生
- ◆ 所就讀的學額及所修的學位課程是全數由政府大學教育資助委員會或公帑所資助（有關認可課程，可瀏覽政府在職家庭及學生資助事務處轄下的學生資助處（學資處）網頁 <http://www.wfsfaa.gov.hk/sfo/tc/postsecondary/tsfs/general/coding.htm>，查閱「資助專上課程學生資助計劃」的課程編號一覽表）
- ◆ 擁有香港特別行政區（簡稱「香港」）居留權，或在課程開始前，申請人或其家庭已連續在香港居住滿三年。這並不包括持有香港學生簽證的留學生
- ◆ 申請人只可於同一學年內，就一個合資格的全日制課程申請資助

## 網上遞交申請

- ◆ 申請人必須透過政府「學資處電子通 - 我的申請」網上平台 <http://ess.wfsfaa.gov.hk> 遞交申請，新生網上遞交申請的截止日期為**2016年9月20日**，詳情請參閱政府學資處網頁 <http://www.wfsfaa.gov.hk>。

## 遞交聲明書及證明文件

- ◆ 同學遞交申請後，必須將聲明書及申請所需的證明文件副本上載、郵寄或親身遞交予政府學資處，同學亦可於**2016年9月20至23及26至27日**上午8時45分至下午1時及下午2時至5時30分，把有關文件投入設於本校康本國際學術園12樓1206室入學及學生資助處經濟援助組的收集箱。
- ◆ 同學必須把聲明書及申請所需的證明文件，預先用釘書機釘好或在文件左上角打孔，用文件繩穿好，才投入收集箱內。

## 注意事項

- ◆ 同學必須於遞交申請前，仔細閱讀「申請指引」，該指引已上載於學資處網頁 <http://www.wfsfaa.gov.hk/sfo/tc/postsecondary/tsfs/application/forms.htm>。
- ◆ 同學填寫申請書時，請參考政府「學資處電子通 - 我的申請」網頁 <https://ess.wfsfaa.gov.hk/demo/tc/> 的網上示範。
- ◆ 若同學就讀深造(研究式)課程，而該課程於2016年3月至2017年2月期間開始，便應申請2016/17學年的資助。截止日期為課程開始後一個月。在任何情況下均不可遲於2017年3月31日遞交申請。
- ◆ 由於大學的助學金及貸款計劃旨於補充政府的資助計劃，故此有經濟需要的同學應先向政府申請資助。同學欲申請大學的經濟援助(2016/17)，可於2016年9月5日至29日透過CUSIS網上遞交申請，同學亦須於2016年9月28及29日，將有關申請所需的證明文件副本，交回入學及學生資助處獎學金及經濟援助組(康本國際學術園12樓1206室)，詳情請瀏覽入學及學生資助處網頁 <http://www.oafa.cuhk.edu.hk>。

## 查詢電話及網址

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|------------|----|---|
| ◆ 政府學生資助處  | 電話 | 2150 6000   |
|            | 網址 | <a href="http://www.wfsfaa.gov.hk">http://www.wfsfaa.gov.hk</a>       |
| ◆ 入學及學生資助處 | 電話 | 3943 7205/3943 1898   |
|            | 網址 | <a href="http://www.oafa.cuhk.edu.hk">http://www.oafa.cuhk.edu.hk</a> |

## **“Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS)” 2016/2017**

### **Submission Guidelines for New Students**

#### **Eligibility**

- ✧ Applicants should be registered as a full-time student in The Chinese University of Hong Kong;
- ✧ Applicants must take up exclusively UGC-funded or publicly-funded student places of recognized programmes as listed in the Course Coding Sheet. (The Course Coding sheet is available at Student Finance Office of the Working Family and Student Financial Assistance Agency’s (SFO) website: <http://www.wfsfaa.gov.hk/sfo/en/postsecondary/tsfs/general/coding.htm>);
- ✧ Applicants should have the right of abode in the Hong Kong Special Administrative Region (Hong Kong) or have resided or have had their home in Hong Kong continuously for 3 complete years immediately prior to the commencement of the course. This does not cover students staying in Hong Kong holding student visas; and
- ✧ Students can only submit an application for one eligible full-time course in any particular academic year.

#### **Online Submission of Application**

- ✧ Applicants should submit their applications through “SFO E-link – My Applications” online platform at <http://ess.wfsfaa.gov.hk>. New students should submit their application online **on or before 20 September 2016**. For details of application, please visit the website of SFO at <http://www.wfsfaa.gov.hk>.

#### **Submission of Declaration and Supporting Documents**

- ✧ After submission of the online form, applicants will be required to submit the declaration and the photocopies of supporting documents by online uploading, by post or in person to SFO’s office. Applicants may also submit the documents to the collection box at Scholarships and Financial Aid Section, Office of Admissions and Financial Aid at Room 1206, 12/F, Yasumoto International Academic Park from 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:30 p.m. during the period from **20 to 23 and 26 to 27 September 2016**.
- ✧ Applicants should staple the declaration and supporting documents together or punch the top left corner of the declaration and supporting documents and then use a piece of file string to tie them up before submission.

#### **Notes**

- ✧ All applicants should study the “Guidance Notes” before submitting their applications. The Notes are available at <http://www.wfsfaa.gov.hk/sfo/en/postsecondary/tsfs/application/forms.htm>.
- ✧ Applicants may refer to the online demonstration at the homepage of SFO E-link – My Applications (<https://ess.wfsfaa.gov.hk/demo/en/>) when completing the application form.
- ✧ **If applicants attend postgraduate courses (by research)** that commence between March 2016 and February 2017, they should apply for financial assistance under the 2016/17 academic year. The deadline for application is one month following the commencement of the course and in any case not later than 31 March 2017.
- ✧ The University Bursaries and Loans are in general to supplement TSFS provided by the Government, students who are in financial need should apply for the TSFS first. Applicants who wish to apply for the University Bursaries and Loans (2016/17) should complete and submit the application form online via CUSIS during the period from 5 to 29 September 2016. Applicants are required to submit the supporting documents to the Scholarships and Financial Aid Section, Office of Admissions and Financial Aid at Room 1206, 12/F, Yasumoto International Academic Park on 28 and 29 September 2016. Please visit the website <http://www.oafa.cuhk.edu.hk> for details.

#### **Enquiries**

- ✧ Government Student Finance Office  
Tel. No: 2150 6000  
Website: <http://www.wfsfaa.gov.hk>
  
- ✧ Office of Admissions and Financial Aid  
Tel. No: 3943 7205/3943 1898  
Website: <http://www.oafa.cuhk.edu.hk>